

MUHIMBILI NATIONAL HOSPITAL



VACANCY

ADVERTISEMENT

DIRECTOR OF MEDICAL SERVICES

REPORTS TO: EXECUTIVE DIRECTOR

Duties and Responsibilities:

- To head the Medical Services Directorate and manage both capital and human resources.
- To assist the Executive Director in formulating policies and regulations relating to Medical services.
- To prepare annual plans for staffing, training, equipment and budgets in line with MNH Corporate Strategic Plan and the Business Plan.
- To ensure that service quality control measures and guidelines are developed, approved and implemented efficiently.
- To coordinate implementation of policies and operational programmes on approved plans and targets.
- To ensure that Medical Services and quality guidelines are developed, approved and implemented efficiently.
- To advise the Executive Director on all issues pertaining to the Directorate's operations.
- To perform any other duties assigned from time to time by superiors.

Required Qualifications & Experience:

- Holder of at least a Masters Degree in Medicine or equivalent in one of the clinical related fields. Must have at least 5 years of work experience in managing medical services in a recognized Hospital. Super specialization and postgraduate training in management shall be added advantages.
- Good working knowledge of computer applications is mandatory.
- Strong analytical, communication, strategic planning and interpersonal skills with demonstrated record of achievement, initiative and highest ethical standards.

Salary: As per MNH Schemes of Service.

MODE OF APPLICATION

Applications accompanied with a detailed CV and copies of certificates, testimonials and names of three referees should be addressed to the Executive Director and submitted not later than 20th August 2010.

**Executive Director,
Muhimbili National hospital,
P.O BOX 65000,
Dar Es Salaam.**